

**HOUSING AUTHORITY OF THE COUNTY OF SAN BERNARDINO
PROCUREMENT AND CONTRACTS DEPARTMENT
715 E. BRIER DRIVE, SAN BERNARDINO, CA 92408
(909) 890-0644 FAX (909) 890-2349
<http://www.hacsb.com/Procurement.htm>**

ADDENDUM #1 FOR RFP PC648 – Evaporative Cooler Replacement

The following addendum to this Request for Proposal is hereby incorporated into the bid process.

PLEASE NOTE:

Questions and Answers: The following questions and answers were asked during the Job Walk. Please review the responses and include them in your proposals.

1. What are the requirements for the Evaporative Coolers for this project?

This project is funded through the American Recovery and Reinvestment Act of 2009 (ARRA). All coolers provided must be manufactured in the United States and meet the requirements of the “Buy American” clause in the ARRA.

2. Do we need to replace the legs that the coolers are on?

For all sites, EXCEPT Mill; replace the legs the coolers stand on.

3. How would you like us to schedule the replacements, working on a site by site basis or on all units in this project?

The work should be completed on a site basis. You should complete a site before moving on to the next site.

4. How will access be provided to the units? Who will notify tenants?

All 34 units in this project are currently occupied. HACSB will schedule the installation times with the tenants. Maintenance staff will be available to provide access to each unit.

5. Will the contractor be required to remove the existing Evaporative Cooler?

Yes, the contractor will be required to remove the existing Evaporative Coolers and dispose of them in a proper manner.

6. Who will be responsible for the permits on this project?

ADDENDUM #1

FOR

IFB #PC648-Evaporative Cooler Replacement, Responses to Bidder Questions and Statements

Page 2 of 4

The contractor will be responsible for obtaining the permits for this project from the City of San Bernardino.

8. What is the approximate time frame for this project?

The duration of the contract is 90 days. It is estimated that the project will take place between the end of April and June.

9. What are the site working hours?

Working hours for this project will be 8:00 am to 4:30 pm Monday through Friday.

10. How should we address unforeseen items in our bid (i.e.—replacement of wood around the Evaporative Cooler)?

Contractor shall provide a price by linear foot for repair and for replacement of wood around the Evaporative Cooler. Attached to this addendum is a revised bid form with an additional line for this item.

11. Will HACSB maintenance staff be on-site during the work?

HACSB Maintenance staff will be on-site intermittently throughout the project to ensure that work is progressing and to resolve any field issues.

12. Is a bond required for this Bid?

If you bid will be over \$25,000, we will need a bid bond in the amount of 5% of the amount of the bid. A payment and performance bond will be required of the successful bidder.

13. What forms are required for us to include in our bid submission?

In addition to the Exhibit C-Proposal Form. You will need to include the following information and forms with your submission.

The following items are statutory requirements for each bidder and are to be submitted with the bid. All of the following are included in the Bid Package. Signatures, and/or initials, are required to be “wet” originals. If any of the required items are not submitted, incomplete, or submitted on any other form other than those provided, the bid will be considered non-responsive and will be disqualified. All of these forms are available on the HACSB website at www.hacsb.com on the “Business” page under “Procurement Forms”.

1. Representations, Certifications, and Other Statements of Bidders (HUD 5369-A).

ADDENDUM #1

FOR

IFB #PC648-Evaporative Cooler Replacement, Responses to Bidder Questions and Statements

Page 3 of 4

-
2. Statement of Bidder's Qualifications
 3. Designation of Subcontractors
 4. Certification of Bidder Regarding Status as a Section 3 Business concern.
 5. Certification of Bidder Regarding Equal Employment Opportunity.
 6. Certification of Bidder Regarding Minority/Women's Business Enterprise.
 7. Corporate Certification (applicable to corporations only)
 8. Buy American Certification (included in this bid document).
 9. Minority Code Identification Form.
 10. Non-collusive Affidavit Form.
 11. Bid Proposal Form(use the one provided in this addendum).
 12. Bid Guarantee (for contracts in excess of \$25,000) by the bidder in accordance with the Instructions to Bidders for Contracts, which states: "All bids must be accompanied by a negotiable bid guarantee, which shall be not less than five percent (5%) of the amount of the bid". The Bid Guarantee shall be submitted by each bidder with the bid. Use of a standard surety company's form for the Bid Bond is permitted.

The following items are required of the apparent low bidder **once determined**:

1. Valid State of California contractor's License, Class B or appropriate specialty contractor's license
2. Certificate of Worker's Compensation Insurance
3. Certificate of Liability Insurance, minimum policy coverage of \$1,000,000.00 with the HACSB named as an additional insured on the policy.
4. Certificate of Automobile Liability Insurance, minimum policy coverage of \$500,000.00 with the HACSB named as an additional insured on the policy.
5. Contractor's Certification of Compliance with the Davis/Bacon and Related Acts Requirements.
6. Certification of Understanding and Authorization.
7. Agreement Certification
8. Stipulation of Lien.
9. Warranty/Guarantee.
10. 100 % Performance/Payment Bond.

Bidders shall inform all proposed subcontractors that they will be required to submit similar items within 72 hours if requested by HACSB.

NOTE: Proposals from Responder(s) listed on the U.S. Department of Housing and Urban Development (HUD) List of Excluded Parties (Barred List) will be deemed non-responsible and excluded from consideration.

14. What are the specifications for the Evaporative Coolers at 2165 Mill Street, San Bernardino?

ADDENDUM #1

FOR

IFB #PC648-Evaporative Cooler Replacement, Responses to Bidder Questions and Statements

Page 4 of 4

At 2165 Mill Street, the contractor will replace the units with:

Contractor is to replace the diffuser in each unit.

The units at Mill St. are $\frac{3}{4}$ horsepower single speed controlled by thermostat in unit and requires a controller like "White-Rogers Evaporative Cooler Control 8A18Z-2".

The Mill St. units are on a built-up roof. The contractor will need to re-flash during the installation. The coolers are 4800 CFM.

15. What are the specifications for the Evaporative Coolers at the other sites?

At the remainder of the sites; the contractor will replace the units with:

Contractor is to replace the diffuser in each unit.

The evaporative coolers at the remaining sites have a $\frac{1}{2}$ horsepower, two-speed motors controlled by switches in unit. The coolers are 4800 CFM.

16. Are there any special notices that we need to post on the job site since this is an ARRA project?

The contractor will be required to post in addition to their normal wage and hour rules, the whistleblower clauses.

17. What is the Davis Bacon Wage Classification that we should use for the pricing of our bid?

The Contractor should use the Davis Bacon Wage Rates for HVAC trades for pricing their bid. The wage Determination may be found at <http://www.wdol.gov/> . The current wage determination is: CA120028 01/20/2012 CA28.

Should you have any questions regarding this Addendum, or any other part of this RFP process, please e-mail them to Marsha Zeller, mzeller@hacsb.com; or fax them to Marsha Zeller (909) 890-2349.

ADDENDUM #1

FOR

IFB #PC648-Evaporative Cooler Replacement, Responses to Bidder Questions and Statements

Page 5 of 4

EXHIBIT C-REVISED 2/16/2012

PROPOSAL FORM

Proposal : **Evaporative Coolers PC648**

Vendor Name: _____

To: The Housing Authority of the County of San Bernardino
715 E. Brier Drive
San Bernardino, CA 92408

1. The undersigned, having familiarized themselves with the local conditions affecting the cost of the work, and with the Specifications, if any thereto, hereby proposes to furnish all labor, materials, equipment and services required to provide such service(s) described in the scope of work in accordance therewith, for the sum of:

Item	Description	# of Units	Bid Price
	Provide pricing per the specifications of IFB PC636 for:		
1	1077-1079 11 th Street, San Bernardino	2	
2	1279-1299 Turrill, San Bernardino	2	
3	630-632 J Street, San Bernardino	2	
4	740-759 7th Street, San Bernardino	6	
5	755-765 8 th Street, San Bernardino	6	
6	1315-1325 Davidson, San Bernardino	6	
7	2165 Mill Street, San Bernardino	10	
	TOTAL ALL UNITS	34	
8	Price per linear foot to replace wood Trim	L/F	
9	Price per linear foot to repair wood Trim	L/F	
10	Other:		
11	Other:		

2. In submitting this proposal it is understood that the right is reserved by the Housing Authority of the County of San Bernardino to reject any and all proposals. If

ADDENDUM #1

FOR

IFB #PC648-Evaporative Cooler Replacement, Responses to Bidder Questions and Statements

Page 6 of 4

written notice of the acceptance of this proposal is mailed, telegraphed, faxed, or delivered to the undersigned within thirty (30) days after the opening thereof, or at any time thereafter before this proposal is withdrawn, the undersigned agrees to a contract/agreement in the prescribed form and furnish any required insurance requirements within ten (10) days after the contract is presented to him for signature.

NOTE: The penalty for making false statements in offers is prescribed in 18 U.S.C. 1001.

Date _____, 20____

(Company Name)

(Official Address)

(By)

(Title)

(Contractors State License Number)

(Telephone Number)